

The Charities Facilities Management Group

What is the Charities Facilities Management Group ?

The Charities Facilities Management Group is an independent resource and a network for people who look after property and facilities management issues in the voluntary sector. We promote good practice, information sharing, professional development and networking.

Membership Information

Membership of the CFM Group is by organisation. This means you can have different people participating and attending events, according to which topics are most relevant to them.

Full Membership: Charities

To become a Full Member, your organisation should be a Registered Charity. If it is not, you will need to give details of how your organisation is governed to establish whether full membership is appropriate. At present, full membership is free. If this changes we will let you know in good time.

Associates:

If you are not eligible for full membership, you may qualify for Associate Membership.

To join the CFM Group:

A membership form is attached. To join, please complete the form, then scan the completed pages and e-mail them back.

Data protection:

Membership data is used to administer the CFM Group and our activities. We list the names of member organisations on the website. We will not give individual contact details to any outside organisation without asking permission.

Updating:

Please keep a copy of your Membership Form for your organisation's records.

Please remember notify us of any changes to your membership details. If your contact details or e-mail addresses change and you don't tell us, we won't be able to send you information from the Group.

CFM Linked-in Group

If your organisation has joined the CFM Group as a full member, you can participate in the CFM Linked-in Group. E-mail annette.mcgill@charity-fm.org.uk for more information about how to set this up.

Questions? E-mail: annette.mcgill@charity-fm.org.uk

Charities Facilities Management Group - Membership Form

To apply for membership of the CFM Group, please complete this form, scan it and then e-mail it back to:
info@charity-fm.org.uk.

Please keep a copy of this form for your organisational records. Once you have returned your membership form, your details will go on the database and you will start getting e-mail newsletters. The members database is used only to administer the CFM Group. Please remember to tell us if your contact details change!

1. Organisation Details	
Organisation Name	
Address	
Charity Registration Number:	
Not a registered charity? Other status:	
2. Contact Details As membership is by organisation, your organisation can have more than one contact. For additional contacts, just copy this form, add their details and e-mail it.	
Name	
Job Title	
Department	
E-mail address	
Other professional bodies /networks? e.g. BIFM, RICS, etc.	
We send out a monthly newsletter by e-mail. If you don't want to receive the newsletter, tick this box (you can also unsubscribe via the e-mail newsletter itself).	
Please confirm that as a member of the Charities Facilities Management Group, you agree to treat any information shared by members of the network as confidential.	
Signature	Date

It would be good if you could also complete and return the attached questionnaire on the following pages. Thank you!

Dear Colleague,

We want to be as useful as we can be for all our members. It would help us if you could indicate your interests by completing this form.

About your Organisation			
1. What is your organisations' main area of concern? (tick or circle)			
advice	environment	housing and care	religion
animals	grant-making	human rights	umbrella body
disability	health	overseas aid	education
other, please specify			
2. What kind of facilities does your organisation manage? (tick as many as appropriate)			
offices	community building	school/education	
church	residential home/ care/ hospice	laboratory	
general housing (people)	museum	shops	
housing (animals)	theatre	workshops/sme units	
3. How many sites does your organisation manage?			
4. Are your buildings: (tick as many as appropriate)			
owned by your organisation	leased	both	leased to other organisations
5. How many people use your facilities regularly (approximnately)			
Staff:	Volunteers:	Users:	
6. How many dedicated facilities staff does your organisation have?			
7. Are there any topics which are of particular interest to you and your charity?			